



UNIVERSITY of CALIFORNIA
**BOTANICAL
 GARDEN**
 at BERKELEY

RENTAL RATES

(Subject to change at any time)

Wedding Package:		
Location	Saturday-Sunday	Monday-Friday
Ceremony: Redwood Grove or Garden of Old Roses Reception: Conference Center (Evening Ceremony and Reception)	\$5600	\$4600
Ceremony: Redwood Grove or Garden of Old Roses Reception: Julia Morgan Hall (Evening Ceremony and Reception)	\$6100	\$5400
Ceremony only: Redwood Grove 2 hour Daytime Ceremony	\$3000	\$2200
Ceremony only: Garden of Old Roses 2 hour Daytime Ceremony	\$1200	\$1100
May be added to evening weddings:		
Tour Deck		\$300
Entrance Plaza		\$300

Event Package (4 hour, non-wedding):		
Julia Morgan Hall	\$2200	\$1600
Conference Center	\$1800	\$1000
May add up to 2 additional hours:		
Julia Morgan Hall		\$400/hr
Conference Center		\$300/hr

Daytime Meeting Package (4 hour minimum):		
Julia Morgan Hall	\$300/hr	\$250/hr
Conference Center	\$200/hr	\$150/hr



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Memorial Package:		
For memorials in the Julia Morgan Hall or Conference Center , please see the Event Package pricing.		
<i>Outdoor Memorial Venues (2-hour, daytime only):</i>		
Location	Saturday-Sunday	Monday-Friday
Redwood Grove	\$1500	\$1100
Garden of Old Roses	\$1000	\$800
Note: Redwood Grove memorials include a rental monitor and amphitheater seat cushions. Garden of Old Roses memorials include a rental monitor; renter provides own chairs, if needed.		

Note: All packages include two site visits. Additional site visits are \$50 per 1/2 hour.

CAPACITIES

Location	Capacity
Conference Center	103
Julia Morgan Hall	82
Redwood Grove	200
Garden of Old Roses	82
Tour Deck	103
Entrance Plaza	103
Mirov Room only	72

Note: November – March: Use of the Julia Morgan Hall and the Conference Center limited to 72 people indoors (due to potential for inclement weather).



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Wedding package includes:

- Rental monitor
- Security monitor
- Amphitheater seat cushions
- Dressing room
- Rehearsal time (upon availability)
- Chair, table, umbrella use at reception venue and set-up
- Access to the Garden for wedding photos
- Garden admission for wedding/reception guests (day-of)
- One-year Family Membership for the married couple
- Projection screen, podium/lectern, microphone, projector stand at the reception venue
- Wi-Fi at the reception venue
- iPod/MP3 jack available at the Julia Morgan Hall (not available at the Conference Center)
- Use of speakers at the Julia Morgan Hall (not available for the Conference Center)
- Cleaning fee
- Decorative gas fireplace at the Julia Morgan Hall

Available wedding times:

Available block times for Evening Ceremonies and Reception:

- April – mid October: 5pm – 12am (caterer/set-up allowed in at 3:30pm)
- Mid October – March: variable block times (based on earlier sunset)

Note: Last hour of rental period is reserved for clean-up.

Available times for Daytime Ceremonies:

- April – mid October: 11am – 1pm or 2pm – 4pm
- Mid October – March: variable block times (based on earlier sunset)

Required, but not included:

- \$750 rental deposit; refundable upon successful rental; non-refundable if renter cancels
- Event liability Insurance (the Rental Coordinator will guide you through this process)
- UC reserved parking (the Rental Coordinator will submit your reserved parking request)

Additional rental details:

- Rental fee due one month after the contract is signed
- If available, the Garden will hold a date for 48 hours with no deposit
- Amplified music is only allowed after 5pm; a sound system is not provided

Note: Unfortunately, no UCB/LBNL/UCOP staff/student/alumni discounts for weddings.



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Event (non-wedding) package includes:

- Rental monitor
- Security monitor
- Chair, table, umbrella use at reception venue and set-up
- Garden admission for reception guests (day-of)
- Projection screen at the reception venue (projector provided by renter)
- Podium/lectern, microphone, projector stand at the reception venue
- Wi-Fi at the reception venue
- iPod/MP3 jack available at the Julia Morgan Hall (not available at the Conference Center)
- Use of speakers at the Julia Morgan Hall (not available for the Conference Center)
- Decorative gas fireplace at the Julia Morgan Hall
- Cleaning fee

Available times:

Events are 4-hour blocks. Caterer/set-up allowed in 1.5 hours prior to rental start time. The rental team will work with you to set-up the best timing for your event at the Garden.

Up to 2 additional hours may be added:

- \$400/hr for the Julia Morgan Hall
- \$300/hr for the Conference Center

***Note:** Last hour of rental period is reserved for clean-up.*

Required, but not included:

- \$750 rental deposit; refundable upon successful rental; non-refundable if renter cancels
- Event liability Insurance (the Rental Coordinator will guide you through this process)
- UC reserved parking (the Rental Coordinator will submit your reserved parking request)

Additional rental details:

- Rental fee due one month after the contract is signed
- If available, the Garden will hold a date for 48 hours with no deposit
- Amplified music is only allowed after 5pm; a sound system is not provided

***Note:** Reduced rates available for UCB/LBNL/UCOP departmental business (not private/personal events, however). Must call or email for further information.*



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Daytime meeting package includes:

- Rental monitor
- Chair, table, umbrella use at meeting venue and set-up
- Access to the Garden (daytime only)
- Garden admission for meeting attendees (day-of)
- Projection screen at the meeting venue (projector provided by renter or available through ETS)
- iPod/MP3 jack available at the Julia Morgan Hall (not available at the Conference Center)
- Use of speakers at the Julia Morgan Hall (not available at the Conference Center)
- Podium/lectern, microphone, projector stand at the meeting venue
- Wi-Fi at the meeting venue
- Decorative gas fireplace at the Julia Morgan Hall

Available meeting times:

Meeting times available from 9am to 5pm when rented by the hour. Early entrance (prior to 9am) subject to double hourly rate. Meetings are daytime use only. Unfortunately, no wedding reception events prior to 5pm.

Note: Last hour of rental period is reserved for clean-up.

Required, but not included:

- \$250 rental deposit; refundable upon successful rental; non-refundable if renter cancels
- Event liability insurance (the Rental Coordinator will guide you through this process)
- UC reserved parking (the Rental Coordinator will submit your reserved parking request)

Additional rental details:

- Rental fee due one month after the contract is signed
- If available, the Garden will hold a date for 48 hours with no deposit
- Additional A/V services available provided through ETS at UCB
- Amplified music is not allowed for daytime rentals

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CATERING

We are pleased to offer an approved caterer list from which to choose. Self-catering is not permitted. Renters may bring in their own alcohol in partnership with the caterer.

Caterer	Phone	E-mail address
Ann's Catering*	510-649-0869	anns-catering@sbcglobal.net
Bancroft Catering	510-549-0113	kelly@bancrofthotel.com
Barbara Llewellyn Catering	510-832-1967	info@barbarallewellyn.com
Blue Heron Catering	510-533-0781	info@blueheroncatering.com
Carrie Dove Catering	415-460-9995	adam@carriedovecatering.com
Mixing Bowl Catering	510-655-5630	gracelee@mixingbowloakland.com
Los Moles	510-285-6635	litosaldana@gmail.com
S+S Gastro Grub	510-969-9434	simone@ssgastrogrub.com
Trumpetvine Catering	510-848-7268	info@trumpetvineevents.com
Wilma Lott Catering	925-372-8612	WilmaLottCatering@att.net

*Renter must provide insured catering staff when using Ann's Catering.

Garden Contacts:

Christine Jegan
Rental Coordinator

Sara Robertson
Assistant Rental Coordinator

510-642-3352

gardenrentals@berkeley.edu

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