# Garden Rental Rates

*(Subject to change at any time)*

## Weddings at the Garden

<table>
<thead>
<tr>
<th>Wedding Packages:</th>
<th>Location</th>
<th>Friday-Sunday</th>
<th>Monday-Thursday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ceremony: Redwood Grove Reception: Julia Morgan Hall (Evening Ceremony and Reception)</td>
<td>$7800</td>
<td>$6600</td>
<td></td>
</tr>
<tr>
<td>Ceremony: Redwood Grove Reception: Conference Center (Evening Ceremony and Reception)</td>
<td>$7100</td>
<td>$5900</td>
<td></td>
</tr>
<tr>
<td>Ceremony only: Redwood Grove 2 hour Daytime Ceremony</td>
<td>$4000</td>
<td>$2800</td>
<td></td>
</tr>
</tbody>
</table>

*May be added to evening weddings as pre-dinner cocktail location:*

<table>
<thead>
<tr>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tour Deck</td>
<td>$500</td>
</tr>
<tr>
<td>Entrance Plaza</td>
<td>$500</td>
</tr>
</tbody>
</table>

*Note: All rentals include two site visits. Additional site visits are $50 per 1/2 hour.*

## Available Wedding Times:

<table>
<thead>
<tr>
<th>Event</th>
<th>Time</th>
</tr>
</thead>
</table>
| Evening Ceremony and Reception | April through mid-October: 5pm – 12am  
Mid-October through March: 4pm – 11pm |
| Daytime Ceremony only- Redwood Grove | April through mid-October: 11am – 1pm or 2pm – 4pm  
Mid-October through March: 10am – 12pm or 1pm – 3pm |

*Note: For Ceremony and reception—caterer/vendor allowed in 1.5 hours prior to rental start time; last hour of rental period is reserved for clean-up.*
Wedding packages includes:

- Rental monitor
- Security monitor
- Amphitheater seat cushions
- Dressing room
- Rehearsal time (upon availability)
- Chairs, tables, umbrellas at the Julia Morgan Hall and Conference Center
- Access to the Garden for wedding photos
- Garden admission for wedding/reception guests (same day as event)
- One-year Family Membership for the married couple
- Projection screen, podium/lectern, microphone, projector stand at the Julia Morgan Hall and Conference Center
- Projector at the Julia Morgan Hall (renter provides projector at the Conference Center)
- Wi-Fi at the Julia Morgan Hall and Conference Center
- Speakers and audio jack at the Julia Morgan Hall and Conference Center
- Cleaning fee
- Decorative gas fireplace at the Julia Morgan Hall
- Two site visits; additional site visits are $50 per ½ hour

Required, but not included:

- $750 rental deposit; refundable upon successful rental; non-refundable if renter cancels
- Event liability Insurance (the Rental Coordinator will guide you through this process)
- UC reserved parking (the Rental Coordinator will submit your reserved parking request)

Additional rental details:

- Rental fee due one month after the contract is signed
- If available, the Garden will hold a date for 48 hours with no deposit
- Outdoor amplified music is only allowed in the main Garden after 5pm; It is, however, allowed in the Grove for any scheduled daytime or evening event; A sound system is not provided

Note: Unfortunately, no UCB/LBNL/UCOP staff/student/alumni discounts for weddings.
# RECEPTIONS/MEMORIALS AT THE GARDEN

## Reception (non-wedding)/Memorial Packages (4 hour):

<table>
<thead>
<tr>
<th>Location</th>
<th>Friday-Sunday</th>
<th>Monday-Thursday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Julia Morgan Hall</td>
<td>$2200</td>
<td>$1600</td>
</tr>
<tr>
<td>Conference Center</td>
<td>$1800</td>
<td>$1200</td>
</tr>
</tbody>
</table>

*May add up to 2 additional hours:*

<table>
<thead>
<tr>
<th>Location</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Julia Morgan Hall</td>
<td></td>
<td>$400/hr.</td>
</tr>
<tr>
<td>Conference Center</td>
<td></td>
<td>$300/hr.</td>
</tr>
</tbody>
</table>

## Outdoor Memorial Venues (2-hour, daytime only):

<table>
<thead>
<tr>
<th>Location</th>
<th>Friday-Sunday</th>
<th>Monday-Thursday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Redwood Grove</td>
<td>$1600</td>
<td>$1200</td>
</tr>
</tbody>
</table>

*Note: Redwood Grove memorials include amphitheater seat cushions.*

*Note: All rentals include two site visits. Additional site visits are $50 per 1/2 hour.*
Reception (non-wedding)/Memorial packages includes:

- Rental monitor and security monitor
- Chairs, tables, umbrellas at the Julia Morgan Hall and Conference Center
- Garden admission for reception guests (same day as event)
- Projection screen at the Julia Morgan Hall and Conference Center
- Projector at the Julia Morgan Hall (renter provides projector at the Conference Center)
- Podium/lectern, microphone, projector stand at the Julia Morgan Hall and Conference Center
- Wi-Fi at the Julia Morgan Hall and Conference Center
- Speakers and audio jack at the Julia Morgan Hall and Conference Center
- Decorative gas fireplace at the Julia Morgan Hall
- Cleaning fee
- Two site visits; additional site visits are $50 per ½ hour

Available times:

Events are 4-hour blocks. Caterer/set-up allowed in 1.5 hours prior to rental start time. The rental team will work with you to set-up the best timing for your event at the Garden.

Up to 2 additional hours may be added:

- $400/hr for the Julia Morgan Hall
- $300/hr for the Conference Center

*Note: Last hour of rental period is reserved for clean-up.*

Required, but not included:

- $750 rental deposit; refundable upon successful rental; non-refundable if renter cancels
- Event liability Insurance (the Rental Coordinator will guide you through this process)

Additional rental details:

- Rental fee due one month after the contract is signed
- If available, the Garden will hold a date for 48 hours with no deposit
- Outdoor amplified music is only allowed in the main Garden after 5pm; It is, however, allowed in the Grove for any scheduled daytime or evening event; A sound system is not provided
- Parking reservation not included, but available (the Rental Coordinator will submit your reserved parking request)

*Note: Reduced rates available for UCB/LBNL/UCOP departmental business. (Not private/personal events, however.) Must call or email for further information.*
## Daytime Meetings at the Garden

### Daytime Meeting Package (4 hour minimum):

<table>
<thead>
<tr>
<th>Location</th>
<th>Saturday-Sunday</th>
<th>Monday-Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Julia Morgan Hall</td>
<td>$300/hr</td>
<td>$250/hr</td>
</tr>
<tr>
<td>Conference Center</td>
<td>$200/hr</td>
<td>$150/hr</td>
</tr>
</tbody>
</table>

*Note: All rentals include two site visits. Additional site visits are $50 per 1/2 hour.*
Daytime meeting package includes:

- Rental monitor
- Chairs, tables, umbrellas at the Julia Morgan Hall and Conference Center
- Access to the Garden (daytime only)
- Garden admission for meeting attendees (day-of)
- Projection screen at the Julia Morgan Hall and Conference Center
- Projector at the Julia Morgan Hall (renter provides projector at the Conference Center)
- Speakers and audio jack at the Julia Morgan Hall and Conference Center
- Podium/lectern, microphone, projector stand at the Julia Morgan Hall and Conference Center
- Wi-Fi at the Julia Morgan Hall and Conference Center
- Decorative gas fireplace at the Julia Morgan Hall
- Two site visits; additional site visits are $50 per ½ hour

Available meeting times:

Meeting times available from 9am to 5pm when rented by the hour. Meetings are daytime use only.

**Note:** Last hour of rental period is reserved for clean-up.

Required, but not included:

- $250 rental deposit; refundable upon successful rental; non-refundable if renter cancels
- Event liability insurance (the Rental Coordinator will guide you through this process)

Additional rental details:

- Rental fee due one month after the contract is signed
- If available, the Garden will hold a date for 48 hours with no deposit
- Additional A/V services recommendations available
- Outdoor amplified music is not allowed for daytime meeting rentals
- Parking reservation not included, but available (the Rental Coordinator will submit your reserved parking request)

**Note:** Reduced rates available for UCB/LBNL/UCOP departmental business (not private/personal events, however). Must call or email for further information.
CAPACITIES

<table>
<thead>
<tr>
<th>Location</th>
<th>Capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Redwood Grove</td>
<td>200</td>
</tr>
<tr>
<td>Conference Center</td>
<td>103</td>
</tr>
<tr>
<td>Tour Deck</td>
<td>103</td>
</tr>
<tr>
<td>Entrance Plaza</td>
<td>103</td>
</tr>
<tr>
<td>Julia Morgan Hall</td>
<td>82</td>
</tr>
<tr>
<td>Mirov Room <strong>only</strong> at the Conference Center</td>
<td>72</td>
</tr>
</tbody>
</table>

*Note: November – March: Use of the Julia Morgan Hall and the Conference Center limited to 72 people indoors (due to potential for inclement weather). Venues cannot be combined to increase guest count.*

CATERING

We are pleased to offer an approved caterer list from which to choose. Self-catering is not permitted. Renters may bring in their own alcohol in partnership with the caterer.

<table>
<thead>
<tr>
<th>Caterer</th>
<th>Phone</th>
<th>E-mail address</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACT Catering</td>
<td>510-654-0148</td>
<td><a href="mailto:Kristine@actcatering.com">Kristine@actcatering.com</a></td>
</tr>
<tr>
<td>Ann’s Catering *</td>
<td>510-649-0869</td>
<td><a href="mailto:info@anns-catering.com">info@anns-catering.com</a></td>
</tr>
<tr>
<td>Barbara Llewellyn Catering</td>
<td>510-832-1967</td>
<td><a href="mailto:info@barbarallewellyn.com">info@barbarallewellyn.com</a></td>
</tr>
<tr>
<td>Blue Heron Catering</td>
<td>510-533-0781</td>
<td><a href="mailto:info@blueheroncatering.com">info@blueheroncatering.com</a></td>
</tr>
<tr>
<td>Carrie Dove Catering</td>
<td>415-460-9995</td>
<td><a href="mailto:adam@carriedovecatering.com">adam@carriedovecatering.com</a></td>
</tr>
<tr>
<td>Le’s Kitchen Catering (<strong>Chinese and Southeast Asian Cuisine</strong>)</td>
<td>415-943-3608</td>
<td><a href="mailto:inquiries@leskitchen.com">inquiries@leskitchen.com</a></td>
</tr>
<tr>
<td>Los Moles Catering</td>
<td>510-285-6635</td>
<td><a href="mailto:litosaldana@gmail.com">litosaldana@gmail.com</a></td>
</tr>
<tr>
<td>The Mixing Bowl Catering</td>
<td>510-655-5630</td>
<td><a href="mailto:events@mixingbowlcatering.com">events@mixingbowlcatering.com</a></td>
</tr>
<tr>
<td>S+S Gastro Grub Catering</td>
<td>510-969-9434</td>
<td><a href="mailto:simone@ssgastrogrub.com">simone@ssgastrogrub.com</a></td>
</tr>
<tr>
<td>Trumpetvine Catering</td>
<td>510-848-7268</td>
<td><a href="mailto:info@trumpetvineevents.com">info@trumpetvineevents.com</a></td>
</tr>
</tbody>
</table>

*Only available for daytime meetings.*

ver.9/10/2019
GARDEN CONTACTS

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Andrew Crews
Assistant Rental Coordinator

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gardenrentals@berkeley.edu

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