



GARDEN RENTAL RATES

(Subject to change at any time)

WEDDINGS AT THE GARDEN

Wedding Packages:		
Location	Friday-Sunday	Monday-Thursday
Ceremony: Redwood Grove Reception: Julia Morgan Hall (Evening Ceremony and Reception)	\$7800	\$6600
Ceremony: Redwood Grove Reception: Conference Center (Evening Ceremony and Reception)	\$7100	\$5900
Ceremony only: Redwood Grove 2 hour Daytime Ceremony	\$4000	\$2800
<i>May be added to evening weddings as pre-dinner cocktail location:</i>		
Tour Deck		\$500
Entrance Plaza		\$500

Note: All rentals include two site visits. Additional site visits are \$50 per 1/2 hour.

Available Wedding Times:	
Evening Ceremony and Reception	April through mid-October: 5pm – 12am
	Mid-October through March: 4pm – 11pm
Daytime Ceremony only- Redwood Grove	April through mid-October: 11am – 1pm or 2pm – 4pm
	Mid-October through March: 10am – 12pm or 1pm – 3pm

Note: For Ceremony and reception--caterer/vendor allowed in 1.5 hours prior to rental start time; last hour of rental period is reserved for clean-up.



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Wedding packages include:

- Rental monitor
- Security monitor
- Amphitheater seat cushions
- Dressing room
- Rehearsal time (upon availability)
- Chairs, tables, umbrellas at the Julia Morgan Hall and Conference Center
- Access to the Garden for wedding photos
- Garden admission for wedding/reception guests (same day as event)
- One-year Family Membership for the married couple
- Projection screen, podium/lectern, microphone, projector stand at the Julia Morgan Hall and Conference Center
- Projector at the Julia Morgan Hall (renter provides projector at the Conference Center)
- Wi-Fi at the Julia Morgan Hall and Conference Center
- Speakers and audio jack at the Julia Morgan Hall and Conference Center
- Cleaning fee
- Decorative gas fireplace at the Julia Morgan Hall
- Two site visits; additional site visits are \$50 per ½ hour

Required, but not included:

- \$750 rental deposit; refundable upon successful rental; non-refundable if renter cancels
- Event liability Insurance (the Rental Coordinator will guide you through this process)
- UC reserved parking (the Rental Coordinator will submit your reserved parking request)

Additional rental details:

- Rental fee due one month after the contract is signed
- If available, the Garden will hold a date for 48 hours with no deposit
- Outdoor amplified music is only allowed in the main Garden after 5pm; It is, however, allowed in the Grove for any scheduled daytime or evening event; A sound system is not provided

Note: Unfortunately, no UCB/LBNL/UCOP staff/student/alumni discounts for weddings.



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ELOPEMENTS / MICRO CEREMONIES AT THE GARDEN

Elopement Package	
Location	Monday-Friday
Redwood Grove Amphitheater	\$1400

Micro Ceremony Package	
Location	Monday-Friday
Redwood Grove Amphitheater	\$2000

Note: One-hour time slots available Monday through Friday from 1-2 pm and 3-4 pm.



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Elopement package includes:

- Up to (12) persons
- 60-minute time slot plus 30 minutes for set up
- Includes up to (10) reserved parking spaces in the Garden lot
- Amphitheater seat cushions
- Dressing room
- On-site Event Monitor
- Access to the Garden for wedding photos
- Garden admission for wedding guests (day of the event)
- One-year Family Membership for the married couple

Micro Ceremony package includes:

- Up to (25) persons
- 60-minute time slot plus 30 minutes for set up
- Includes up to (15) reserved parking spaces in the Garden lot
- Amphitheater seat cushions
- Dressing room
- On-site Event Monitor
- Access to the Garden for wedding photos
- Garden admission for wedding guests (day of the event)
- One-year Family Membership for the married couple



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RECEPTIONS/MEMORIALS AT THE GARDEN

Reception (non-wedding)/Memorial Packages (4 hour):		
Location	Friday-Sunday	Monday-Thursday
Julia Morgan Hall	\$2200	\$1600
Conference Center	\$1800	\$1200
<i>May add up to 2 additional hours:</i>		
Julia Morgan Hall	\$400/hr.	
Conference Center	\$300/hr.	
<i>Outdoor Memorial Venues (2-hour, daytime only):</i>		
Location	Friday-Sunday	Monday-Thursday
Redwood Grove	\$1600	\$1200
Note: Redwood Grove memorials include amphitheater seat cushions.		

Note: All rentals include two site visits. Additional site visits are \$50 per 1/2 hour.



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Reception (non-wedding)/Memorial packages include:

- Rental monitor and security monitor
- Chairs, tables, umbrellas at the Julia Morgan Hall and Conference Center
- Garden admission for reception guests (same day as event)
- Projection screen at the Julia Morgan Hall and Conference Center
- Projector at the Julia Morgan Hall (renter provides projector at the Conference Center)
- Podium/lectern, microphone, projector stand at the Julia Morgan Hall and Conference Center
- Wi-Fi at the Julia Morgan Hall and Conference Center
- Speakers and audio jack at the Julia Morgan Hall and Conference Center
- Decorative gas fireplace at the Julia Morgan Hall
- Cleaning fee
- Two site visits; additional site visits are \$50 per ½ hour

Available times:

Events are 4-hour blocks. Caterer/set-up allowed in 1.5 hours prior to rental start time. The rental team will work with you to set-up the best timing for your event at the Garden.

Up to 2 additional hours may be added:

- \$400/hr for the Julia Morgan Hall
- \$300/hr for the Conference Center

Note: Last hour of rental period is reserved for clean-up.

Required, but not included:

- \$750 rental deposit; refundable upon successful rental; non-refundable if renter cancels
- Event liability Insurance (the Rental Coordinator will guide you through this process)

Additional rental details:

- Rental fee due one month after the contract is signed
- If available, the Garden will hold a date for 48 hours with no deposit
- Outdoor amplified music is only allowed in the main Garden after 5pm; It is, however, allowed in the Grove for any scheduled daytime or evening event; A sound system is not provided
- Parking reservation not included, but available (the Rental Coordinator will submit your reserved parking request)

Note: Reduced rates available for UCB/LBNL/UCOP departmental business. (Not private/personal events, however.) Must call or email for further information.



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DAYTIME MEETINGS AT THE GARDEN

Daytime Meeting Package (4 hour minimum):		
Location	Saturday-Sunday	Monday-Friday
Julia Morgan Hall	\$300/hr	\$250/hr
Conference Center	\$200/hr	\$150/hr

Note: All rentals include two site visits. Additional site visits are \$50 per 1/2 hour.



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Daytime meeting package includes:

- Rental monitor
- Chairs, tables, umbrellas at the Julia Morgan Hall and Conference Center
- Access to the Garden (daytime only)
- Garden admission for meeting attendees (day-of)
- Projection screen at the Julia Morgan Hall and Conference Center
- Projector at the Julia Morgan Hall (renter provides projector at the Conference Center)
- Speakers and audio jack at the Julia Morgan Hall and Conference Center
- Podium/lectern, microphone, projector stand at the Julia Morgan Hall and Conference Center
- Wi-Fi at the Julia Morgan Hall and Conference Center
- Decorative gas fireplace at the Julia Morgan Hall
- Two site visits; additional site visits are \$50 per ½ hour

Available meeting times:

Meeting times available from 9am to 5pm when rented by the hour. Meetings are daytime use only.

***Note:** Last hour of rental period is reserved for clean-up.*

Required, but not included:

- \$250 rental deposit; refundable upon successful rental; non-refundable if renter cancels
- Event liability insurance (the Rental Coordinator will guide you through this process)

Additional rental details:

- Rental fee due one month after the contract is signed
- If available, the Garden will hold a date for 48 hours with no deposit
- Additional A/V services recommendations available
- Outdoor amplified music is not allowed for daytime meeting rentals
- Parking reservation not included, but available (the Rental Coordinator will submit your reserved parking request)

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CAPACITIES

Location	Capacity
Redwood Grove	200
Conference Center	103
Tour Deck	103
Entrance Plaza	103
Julia Morgan Hall	82
Mirov Room <i>only</i> at the Conference Center	72

Note: November – March: Use of the Julia Morgan Hall and the Conference Center limited to 72 people indoors (due to potential for inclement weather). Venues cannot be combined to increase guest count.

CATERING

We are pleased to offer an approved caterer list from which to choose. Self-catering is not permitted. Renters may bring in their own alcohol in partnership with the caterer.

Caterer	Phone	E-mail address
ACT Catering	510-654-0148	Kristine@actcatering.com
Ann's Catering*	510-649-0869	info@anns-catering.com
Barbara Llewellyn Catering	510-832-1967	info@barbarallewellyn.com
Blue Heron Catering	510-533-0781	info@blueheroncatering.com
Carrie Dove Catering	415-460-9995	adam@carriedovecatering.com
Le's Kitchen Catering	415-943-3608	inquiries@leskitchen.com
Los Moles Catering	510-285-6635	litosaldana@gmail.com
The Mixing Bowl Catering	510-655-5630	events@mixingbowlcatering.com
S+S Gastro Grub Catering	510-969-9434	simone@ssgastrogrub.com
Trumpetvine Catering	510-848-7268	info@trumpetvineevents.com

*Only available for daytime meetings.



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GARDEN CONTACTS

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