



UNIVERSITY of CALIFORNIA  
**BOTANICAL  
 GARDEN**  
 at BERKELEY

## GARDEN RENTAL RATES

(Subject to change at any time)

### WEDDINGS AT THE GARDEN

Wedding Packages		
Location	Friday-Sunday	Monday-Thursday
<b>Ceremony: Redwood Grove</b> <b>Reception: Julia Morgan Hall</b> (Evening Ceremony and Reception)	\$7800	\$6600
<b>Ceremony only: Redwood Grove</b> 2 hour Daytime Ceremony	\$4000	\$2800
<i>May be added to evening weddings as pre-dinner cocktail location:</i>		
Tour Deck		\$500
Entrance Plaza		\$500

Available Wedding Times	
<b>Evening Ceremony and Reception -</b> <i>Caterer/vendors allowed in Julia Morgan Hall 1.5 hrs and Redwood Grove 30 mins prior to rental start time *Last hour of rental period is reserved for clean-up*</i>	April through mid-October: <b>5pm – 12am</b>
	Mid-October through March: <b>4pm – 11pm</b>
<b>Daytime Ceremony only Redwood Grove -</b> <i>Vendors allowed in 30 mins prior to rental start time. 2 hr window includes photo and clean-up time</i>	April through mid-October: <b>Sat-Sun: 11am – 1pm or 2pm – 4pm</b> <b>Mon-Fri: 4-6pm</b>
	Mid-October through March: <b>Sat-Sun: 10am – 12pm or 1pm – 3pm</b>



### **Wedding packages include:**

- Rental monitor
- Security monitor
- Amphitheater seat cushions
- Dressing room
- Rehearsal time (upon availability)
- Chairs, tables, umbrellas
- Access to the Garden for wedding photos
- Garden admission for wedding/reception guests (same day as event)
- One-year Family Membership for the married couple
- Projection screen, projector, lectern, microphone, speakers and audio jack in Julia Morgan Hall
- Wi-Fi
- Cleaning fee
- Two site visits; additional site visits are \$50 per ½ hour

### **Required, but not included:**

- \$750 rental deposit; refundable upon successful rental; non-refundable if renter cancels
- Event liability Insurance (the Rental Team will guide you through this process)
- UC reserved parking (the Rental Team will submit your reserved parking request)

### **Parking details:**

- Advanced parking arrangements are necessary to ensure wedding operations do not impact garden visitor parking. We are happy to place your reserved parking order with UC Parking and Transportation (ask the Rental Team for current UC parking fees)
- Ceremonies over 25 people (including wedding party) need to rent a shuttle
- The Rental Team can assist with reserved parking requests for nearby UC lots (Witter Lot or Lawrence Hall of Science)

### **Additional rental details:**

- Rental fee due one month after the contract is signed
- If available, the Garden will hold a date for 48 hours with no deposit
- Outdoor amplified music is only allowed in the main Garden after 5pm; It is, however, allowed in the Grove for any scheduled daytime or evening event; A sound system is not provided

**Note:** Unfortunately, no UCB/LBNL/UCOP staff/student/alumni discounts for weddings.



## ELOPEMENTS / MICRO CEREMONIES AT THE GARDEN

<b>Redwood Grove Amphitheater Packages</b> <i>*One-hour time slot available*Hour includes photo and clean-up time*</i> <i>*Vendors allowed in 30 mins prior to rental start time*</i>		
Elopement	Up to (12) persons	\$1400
Micro Ceremony	Up to (25) persons	\$2000

### Elopement/Micro Ceremony packages include:

- 60-minute time slot plus 30 minutes for set up
- Amphitheater seat cushions
- Dressing room
- On-site Event Monitor
- Access to the Garden for wedding photos
- Garden admission for wedding guests (day of the event)
- One-year Family Membership for the married couple



## RECEPTIONS/MEMORIALS AT THE GARDEN

Reception (non-wedding)/Memorial Packages (4-hour minimum) <i>*Last hour of rental period is reserved for clean-up*</i>		
Location	Friday-Sunday	Monday-Thursday
Julia Morgan Hall - <i>Caterer/vendors allowed in 1.5 hrs prior to rental start time</i>	\$2200	\$1600
<b>May add up to 2 additional hours: \$400/hr.</b>		
Outdoor Memorial Venue (2-hour, daytime only) <i>*Hours include clean-up time*</i>		
Location	Friday-Sunday	
Redwood Grove - <i>Vendors allowed in 30 mins prior to rental start time</i>	\$1600	
<b>Note:</b> Redwood Grove memorials include amphitheater seat cushions.		

### Reception (non-wedding)/Memorial packages include:

- Rental monitor and security monitor
- Chairs, tables, umbrellas
- Garden admission for reception guests (same day as event)
- Projection screen, projector, lectern, microphone, speakers and audio jack in Julia Morgan Hall
- Wi-Fi
- Cleaning fee
- Two site visits; additional site visits are \$50 per ½ hour

### Required, but not included:

- \$750 rental deposit; refundable upon successful rental; non-refundable if renter cancels
- Event liability Insurance (the Rental Coordinator will guide you through this process)

### Additional rental details:

- Rental fee due one month after the contract is signed
- If available, the Garden will hold a date for 48 hours with no deposit
- Outdoor amplified music is only allowed in the main Garden after 5pm; It is, however, allowed in the Grove for any scheduled daytime or evening event; A sound system is not provided
- Parking reservation not included, but available (the Rental Coordinator will submit your reserved parking request)

**Note:** Reduced rates available for UCB/LBNL/UCOP departmental business. (Not private/personal events, however.) Must call or email for further information.



## DAYTIME MEETINGS AT THE GARDEN

<b>Daytime Meeting Package (4-hour minimum)</b> <i>*Vendors allowed in 30 mins prior to rental start time*</i> <i>*Last hour of rental period is reserved for clean-up*</i>		
Location	Saturday-Sunday	Monday-Friday
Julia Morgan Hall - Available from 9am to 5pm and rented by the hour. Daytime use only.	\$300/hr	\$250/hr

### Daytime meeting package includes:

- Rental monitor
- Chairs, tables, umbrellas
- Access to the Garden (daytime only)
- Garden admission for meeting attendees (day-of)
- Projection screen, projector, lectern, microphone, speakers and audio jack
- Wi-Fi
- Decorative gas fireplace
- Two site visits; additional site visits are \$50 per ½ hour

### Required, but not included:

- \$250 rental deposit; refundable upon successful rental; non-refundable if renter cancels
- Event liability insurance (the Rental Coordinator will guide you through this process)

### Additional rental details:

- Rental fee due one month after the contract is signed
- If available, the Garden will hold a date for 48 hours with no deposit
- Additional A/V services recommendations available
- Outdoor amplified music is not allowed for daytime meeting rentals
- Parking reservation not included, but available (the Rental Coordinator will submit your reserved parking request)

**Note:** Reduced rates available for UCB/LBNL/UCOP departmental business (not private/personal events, however). Must call or email for further information.



## CAPACITIES

Location	Capacity
Redwood Grove	200
Tour Deck	103
Entrance Plaza	103
Julia Morgan Hall*	82

**\*Note:** The Julia Morgan Hall indoor space can seat 72 for table reception. Seating outside on the deck can be included to reach 82 capacity. November – March: Use of the Julia Morgan Hall is limited to 72 people due to potential for inclement weather.

## CATERING

We are pleased to offer an approved caterer list from which to choose. Self-catering is not permitted. Renters may bring in their own alcohol in partnership with the caterer.

Caterer	Phone	E-mail address
ACT Catering	510-654-0148	Kristine@actcatering.com
Ann’s Catering*	510-649-0869	info@anns-catering.com
Barbara Llewellyn Catering	510-832-1967	info@barbarallewellyn.com
Blue Heron Catering	510-533-0781	info@blueheroncatering.com
Carrie Dove Catering	415-460-9995	adam@carriedovecatering.com
Le’s Kitchen Catering	415-943-3608	inquiries@leskitchen.com
Los Moles Catering	510-285-6635	litosaldana@gmail.com
The Mixing Bowl Catering	510-655-5630	events@mixingbowlcatering.com
S+S Gastro Grub Catering	510-969-9434	simone@ssgastrogrub.com
Trumpetvine Catering	510-848-7268	info@trumpetvineevents.com

\*Only available for daytime meetings.



## GARDEN CONTACTS

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### **Danielle Carco**

Rental and  
Events Manager

### **Kelly Kappmeyer**

Rental Coordinator

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**510-642-3352**

**[gardenrentals@berkeley.edu](mailto:gardenrentals@berkeley.edu)**

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